

## **Great Hucklow, Little Hucklow and Grindlow Parish Council**

### **Independent Internal Auditors Report for 31<sup>st</sup> March 2018**

#### Introduction

The internal audit took place on the 30<sup>th</sup> April 2018. I have carried out an internal audit of the Council's records in accordance with the Council's requirements and under the guidelines of Governance and Accountability for Local Councils.

This work has been carried out on a sample basis so as to provide an assessment of compliance with the relevant policy and controls that are expected to be in operation during the above financial year. The audit has covered the work carried out by the Clerk to the Council in the execution of her duties ensuring that all relevant regulations have been met and the Council's resolutions have been carried out in a proper and timely manner.

#### Audit

The following areas were subject to inspection.

- Observance of Financial Regulations
- Observance of Standing Orders
- Operation and Reconciliation of Bank Accounts
- Cash Book Receipts and Payments
- Invoices received
- Value Added Tax Refunded
- Preparation of Receipts and Payments Account
- Council Minutes, Resolutions and Authorised Payments
- Fixed Assets
- Risk Assessment
- Adequacy of Insurance Cover
- Payroll Records and Clerks Expenses
- Precept requirement and Budget
- Adequacy of Council Reserves
- Annual Return this year
- Annual Return last year with Internal Auditors Report

#### Outcome

My inspection of the Council's records for the year 31<sup>st</sup> March 2018 found no areas for concern. I conclude that Great Hucklow, Little Hucklow and Grindlow Parish Council's system of internal control meets the needs of the council to a good standard.

Joanne Taylor  
Ain Moor House, Main Road, Stretton, Derbyshire DE55 6EW

30<sup>th</sup> April 2018