

Parish of Great Hucklow, Grindlow, Windmill, Little Hucklow and Coplowlale

Parish Council Meeting - Monday the 17th July 2017

Held in The Old Methodist Chapel, Great Hucklow

Minutes of the Meeting

1. Present/Apologies for absence

Parish Councillors: Cllr Nick Williams (Chair), Cllr Martin Beer, Cllr Tracey Tudor Jones, Cllr Carol Bradshaw, and Deborah Stansfield (Clerk).

Cllr Judith Twigg, DCC

Apologies Cllr Chris Furness, DDDC

Members of the Public: Henry Folkard and David Crisham

2. Opening Remarks

NW welcomed everyone.

3. Minutes of the previous meeting (held on 22nd May 2017) – were signed as an accurate record.

4. Remarks, Notices and Information – Parishoners and other members of the public

- a. Henry Folkard asked about access to the Silence Mine Heritage Site, NW confirmed that access by road is possible from the Bretton side whilst access from Great Hucklow is currently only on foot.

5. District and County Councillor Reports

- a. Camphill Lane - road closure notifications which had previously been advised were discussed.
- b. School Lane – concerns were again raised regarding off road vehicles and bikes. JT suggested she bring along a Highways Officer to assess the issue once Camphill Lane works are completed later in the year. **Action: JT**

6. Actions Arising from Previous Minutes

- a. Noticeboard for Little Hucklow – DS confirmed that £250 has been received from DDDC Communities Fund in respect of this. It was agreed that a notice board the

same as purchased for Great Hucklow should be purchased at circa £1000 + VAT. DS to confirm and circulate the current price for this to Councillors and subsequently place an order. **Action: DS**

- b. Resignation of Councillor – DS confirmed that notices had been displayed and emailed out to all parishoners advising them to contact DDDC should they wish an election to take place. DDDC confirmed on the 4th July that no requests have been received so the Council are free to co-opt someone. It was agreed that notices should now be emailed out and placed on the notice boards inviting candidates to apply. **Action: DS**
- c. Waste bins - Cllr Chris Furness had previously agreed to investigate the possibility of a waste bin for Little Hucklow, he advised that the general situation regarding provision of waste bins is being reviewed due to current financial restrictions and he would follow up later in the year. **Action: CF**
- d. DALC Processes and Good Practice Guidelines. Discussed and DS confirmed all actions are on track. Risk Assessment template to be drafted. **Action: MB/DS**
- e. Registration of Parish owned land. Correspondence has been found relating to Glover Broome's rental of a quarter of a field but no other correspondence on any other PC land has yet been located. The Parish Field Sillydale, the verge on School Lane Great Hucklow and land near Windmill were all potentially areas of PC land. Discussed and agreed to check legal position. NW reported that further progress had been made with regard to identifying areas in Great Hucklow, Little Hucklow and Grindlow areas. Various maps were circulated with areas identified. NW now collating into one map to enable further investigation into registration. Outstanding. **Action: NW/DS**
- f. Visit to Milldam Mine, Great Hucklow. NW and DS have contacted Milldam mine but no response has been received. NW advised that he has chased, DS to follow up again. **Action: DS**
- g. Grass Triangle, Great Hucklow (near to the Queen Anne public house) – a request has been received from Bob Butcher with regard to taking actions to deter vehicles from driving over this triangle. This was discussed and it was agreed that the first thing to do was to find out who owned the land. NW to obtain further information from Ken Waterhouse. Outstanding. **Action: NW**
- h. Memorial of a Great Hucklow resident (John Harold Iredale of North View). NW confirmed that a poppy wreath had been placed on his memorial and the response from parishoners had been very positive. Conformance to donate £12 for the cost of the wreath to the Parish Council. DS confirmed that this has now been received.
- i. Parish Council Logo competition entries have now been received and Councillors are to review. DS to organise production of logo ideas once preferred options have been agreed. **Action: All**

7. Correspondence and Circulars

All correspondence/circulars received had been circulated to Councillors on receipt. Items of interest as follows: -

DCC – Forum 21st September – discussed and agreed a representative should attend. **Action: NW**

PDNPA - Management Plan consultation document.

PPPF – Parishes Day 30th September – DS to attend if possible. **Action: DS**

Camphill Lane – closure notices.

Request for information on radon testing in Great Hucklow from potential house purchaser.

8. Finance

a. Bank Account Balances – current account: £5007.74 as at 30th June 2017, no update on RIN account. Spreadsheet detailing all transactions was circulated at the meeting, transactions in addition to those previously noted since last PC meeting as follows: -

- £12.00 – receipt from Conformance for poppy wreath
- £250.00 – receipt from DDDC Communities Fund
- £190.00 – J Warriner (mowing services May and June)
- £80.00 – W Brindley (mowing services May)
- £820.75 – D Stansfield (Clerks salary (March, April and May))
- £77.00 – HMRC (tax on Clerks salary)

Cheques signed at the meeting: -

- £56.02 – Lyreco (litter picking devices)
- £80.00 – W Brindley (mowing services June)
- £95.00 – J Warriner (mowing services July)

b. Online Banking – Further information requested by Nat West. DS not able to provide as she is not a signatory. NW to call to discuss, add DS as signatory and progress online banking application. **Action: NW**

c. Parish Council Website - web site content is almost complete, Councillors to provide information on themselves, DS to provide template to complete. Additional content discussed and DS to upload. **Action: DS**

d. Further Transparency Funding for 2017/18 has been confirmed by DALC - £768.00. Awaiting payment.

- e. External Audit – all documents have been submitted to Grant Thornton and declaration and exercise of public rights notices have been placed on notice boards and website.
- f. Standing Orders and Financial Regulations - draft documents previously circulated to all Councillors for comment have now been approved and adopted.
- g. Councillors Register of Interest Forms – completed and ready for onward transmission to DDDC. **Action: DS**
- h. Clerk's Job Description and Contract requires annual review, NW to check contract content with external HR consultant. NW advised that comments have now been received, to be discussed. **Action: NW/DS**
- i. Great Hucklow Relief in Need Bank Account – DS confirmed that the Annual Charity Commission return has been filed for year ending April 2016 and advised that it appears that there are two accounts in respect of this (current £560.00 and reserve £90.34). It was agreed that these accounts should be closed and the proceeds donated to the Nightingale Centre "Send a Child to Great Hucklow Fund". NW to speak to Nat West. **Action: NW**

9. Planning

- a. Neighbourhood Planning Funding information gathered by MB and DS was discussed.

Agreed that a plan for the Neighbourhood Plan needs to be developed. **Action: MB**

Parish boundaries need to be agreed, DS to contact Foolow to obtain information on their boundaries. **Action: DS**

- b. PDNPA Management Plan Consultation was discussed and MB gave an overview of PPPF response. MB to feedback to PPPF that the Parish Council agrees with their comments. **Action: MB**
- c. Planning Application - Croft House, Great Hucklow. DS advised that despite emailing this to PDNPA by the required date they had not posted it on the planning portal. In future in addition to emailed copy a hard copy would be sent in the post.
- d. Great Hucklow School sign – discussed and agreed to speak to Ros Carter re next steps. **Action: NW**

10. Highways/ Footpaths

- a. Camphill Lane – NW confirmed that the work is ahead of schedule major road works have been completed and work has begun to rebuild the wall and carry out repairs to the section lower down the road. Once this work is complete the road surface will be tarmaced. All work is on schedule to finish in the first week of August. It was agreed that communication from Andy Yates had been excellent throughout this process and once complete a letter of thanks to him would be sent. **Action: DS**

- b. School Lane – no updates other than points made in 5b above.
- c. Unnamed road closure due to Camphill Lane repair work – no further updates.
- d. Blocked drain and large pot hole at Sheeps Cross - Judith Twigg had previously advised that the pothole will be monitored for the time being as it is not sufficiently large enough to repair. TTJ advised that during recent heavy rain this had again been a problem. Ongoing.
- e. Great Hucklow hole on road next to trough – NW advised that there was no update on this, however, the hole had not increased in size.
- f. Road between Plumpton Cottage and Silence Mine – A Yates has advised that the crack in the road appears to be a local failure not connected to Camphill Lane works and they are going to repair it.
- g. Little Hucklow – CB advised that the grass verges that DDDC are responsible for cutting have not been cut recently and saplings are starting to grow in the verges. This is creating a potential hazard for traffic. DS to report to DDDC and obtain dates of the next cut. **Action: DS**

11. Date of next meeting

14th September 2017 at 8.00pm - AGM – The Schoolroom, The Old Methodist Chapel, Great Hucklow.

12. Items for Information

None

There being no further business the meeting closed at 22.30.