

Great Hucklow Parish Council

Independent Internal Auditors Report for 31st March 2020

Introduction

I have carried out an internal audit of the Council's records in accordance with the Council's requirements and under the guidelines of Governance and Accountability for Local Councils. Due to the current COVID 19 regulations the internal audit took place remotely with documents supplied via email and website on the 15th May 2020.

This work has been carried out on a sample basis so as to provide an assessment of compliance with the relevant policy and controls that are expected to be in operation during the above financial year. The audit has covered the work carried out by the Clerk to the Council in the execution of her duties ensuring that all relevant regulations have been met and the Council's resolutions have been carried out in a proper and timely manner.

Audit

The following areas were subject to inspection.

Observance of Financial Regulations
Observance of Standing Orders
Operation and Reconciliation of Bank Accounts
Cash Book Receipts and Payments
Invoices received
Value Added Tax Refunded
Preparation of Receipts and Payments Account
Preparation and Approval of Budget and Precept
Council Minutes, Resolutions and Authorised Payments
Fixed Assets
Risk Assessment
Adequacy of Insurance Cover
Payroll Records and Clerks Expenses
Precept requirement and Budget
Burial and Cemetery Records
Evidence that the exercise of public rights carried out
Adequacy of Council Reserves
Annual Return this year
Annual Return last year with Internal Auditors Report

Outcome

My inspection of the Council's records for the year ended 31st March 2020 found no areas for concern. This concludes the internal audit for Great Hucklow Parish Council.

Joanne Taylor
Ain Moor House, Main Road, Stretton, Derbyshire DE55 6EW

15th May 2020