

Parish of Great Hucklow, Grindlow, Windmill, Little Hucklow and Coplowdale

Parish Council Meeting - Monday the 22nd January 2018

Held in The Old Methodist Chapel, Great Hucklow

Minutes of the Meeting

1. Present/Apologies for absence

Parish Councillors: Cllr Martin Beer (Deputy Chair), Cllr Carol Bradshaw, Cllr Jamie Ollerenshaw and Deborah Stansfield (Clerk)

Apologies: Cllr Nick Williams, Cllr Tracey Tudor Jones and Cllr Judith Twigg, DCC

Members of the Public: Henry Folkard and Peter Miles

2. Opening Remarks

MB welcomed everyone and invited Henry Folkard to give an overview of the current situation regarding the sinkhole at the Silence Heritage Site. Peter Miles advised that a number of parishoners are becoming increasingly concerned about this. Cllrs agreed that the possibility of holding a public meeting where BFL and relevant authorities could attend to address any concerns would be a good idea. To be discussed with NW on his return from holiday later this month.

Action: NW

3. Minutes of the previous meeting (held on 13th November 2017) – were signed as an accurate record.

4. Remarks, Notices and Information – Parishoners and other members of the public

Concerns regarding Silence Heritage Site raised by Henry Folkard and Peter Miles as in 2 above. DS to include further information in the next Newsletter.

Action: DS

5. District and County Councillor Reports

- a. School Lane – further discussions around concerns previously raised regarding off road vehicles and bikes. NW advised that the Parish Council would formulate a comprehensive plan of action with regard to progressing this. Henry Folkard to provide background information. **Action: HF**
- b. JT had previously provided information on a new DCC initiative called the “Safeguarding Scheme” and had agreed to provide more information so this can be circulated in the parish via a newsletter. Outstanding to chase. **Action: DS/JT**

- c. Waste bins - Cllr Chris Furness had previously agreed to investigate the possibility of a waste bin for Little Hucklow, he advised that the review of this is now imminent. Outstanding to chase. **Action: DS/CF**

6. Actions Arising from Previous Minutes

- a. Noticeboard for Little Hucklow – DS confirmed that this has now been delivered, NW to organise placing in situ. Outstanding. **Action: NW**
- b. DALC Processes and Good Practice Guidelines - DS confirmed all outstanding actions have been completed with the exception of GDPR and Parish Land registration which will now appear as individual action points on future meeting notes.
- c. Registration of Parish owned land – following discussions with DALC DS has now contacted Land Registry regarding the process of registration of the land and associated costs. Each individual piece of land currently has to be registered separately at a cost of £30 (land value up to £80K) together with an inspection cost of £40. Two possible routes can be taken –Adverse Possession or First Registration. There is potential to amalgamate several areas into one but not usually at first registration, however, following discussions it seems there may be scope to do this. Councillors resolved that a budget of £500 be allocated to the 2018/19 budget with the view to try to register the main pieces of land in Great Hucklow and Little Hucklow in this financial year. **Action: DS**
- d. Visit to Milldam Mine, Great Hucklow – to rearrange April/May time if possible. **Action: DS**
- e. Parish Council Logo – final logo has now been adopted for letterheads and on the website. DS to formulate a letter of thanks to the school and Councillors resolved to offer a donation of £50 in appreciation to be used to purchase equipment of their choice for the children’s use. **Action: DS**
- f. Grass verges Little Hucklow –CB had previously advised that a number of saplings are growing in the verges and these need attention. A quotation has now been received and this was discussed. It was agreed that that further information should be sought regarding any permissions required. Outstanding. **Action: DS**
- g. Data Protection Regulations – Awaiting further information from DALC regarding possible appointment of a shared National Data Protection Officer. DALC have advised that the cost of this service will be £300 per annum and Councillors resolved to allow £300 in the 2018/19 budget to accommodate this. **Action: DS**

Privacy Policy – DALC have advised that they are going to provide Privacy Policy templates, outstanding. **Action: DS**
- h. Winter Snow Warden Scheme – DS confirmed that the “free of charge” grit has been delivered and adequate insurance cover has been confirmed by our insurers. JO advised that this free salt has now been fully utilised. A further 40 x 25kg bags have also been purchased at a cost of £80.00 + VAT. This is to be made available for individuals to purchase at a cost of £3.00 per bag and will be included in the next Newsletter. **Action: DS**
- i. PDNPA Draft Transport Design Guide – received but no response submitted.

- j. PDNPA Management Development Policy Document Modifications – received and response has been submitted.

7. Correspondence and Circulars

All correspondence/circulars received had been circulated to Councillors on receipt. Items of interest as follows: -

- a. Peak Park Parishes Training Courses – information received with regard to three evening courses at a cost of £10 each, PPPF are subsidising one place per council per session. JO and DS to attend where possible. **Action: JO/DS**
- b. Community Awards Scheme – information received from DDDC – to include on next Newsletter. **Action: DS**

8. Finance

- a. Bank Account Balances – current account: £2822.30 as at 22 12 17 no change on RIN account. Spreadsheet detailing all transactions was circulated at the meeting.

Payments made since last meeting as follows: -

- £604.80 - D Stansfield (Clerks salary September to November 2017)
- £23.20 – HMRC (tax payable on Clerks salary)
- £105.00 - RBL (poppies)

Payments received since last meeting as follows: -

- £75.00 – donations for poppies sold
- £12.00 – sale of grit salt to residents
- £758.19 – VAT refund

Payments approved for payment: -

- £40.00 – DALC (Councillor training course – J Ollerenshaw)
- £300.00 – 2Commune (website hosting and maintenance 2018/19)

- b. Budget for 2018- 2019 – Councillors discussed document prepared by DS and resolved to proceed with the proposed budget and increase to the Annual Precept by 3% - total £4635.00. Additional funds this year are to be allocated to :

- GDPR £300
- Land registration £500
- Spring Bulb Planting £75
- Tree removal Little Hucklow verges £150
- Website costs (initially funded by Transparency Funding) £375

DS to submit Precept request to DDDC. **Action: DS**

- c. Online Banking –DS to update Standing Orders and Financial Regulations – completed.

- d. DALC Councillor Training Day – to take place on 29th January 2018, JO to attend, DS to pay DALC invoice for £40. **Action: DS/JO**
- e. Clerk's Job Description and Contract requires annual review, NW provided a revised version for DS to review. Outstanding. **Action: NW**
- f. Great Hucklow Relief in Need Bank Account – there are two bank accounts in respect of this (current £560.00 and reserve £90.34). It had previously been resolved by Councillors that these accounts should be closed and the proceeds donated to the Nightingale Centre "Send a Child to Great Hucklow Fund".

As both of these accounts have been dormant for some time and the previous signatories no longer hold Parish Council positions NW had previously proposed and Councillors unanimously resolved that NW be appointed as sole signatory to the account and the authorised signatories in the current mandate, for the accounts detailed in section 2 (of the Nat West form), be changed in accordance with sections 5 and 6 and the current mandate will continue as amended.

DS to provide a copy of this meeting resolution together with forms duly completed by Nick Williams and Roland Butcher (previous Parish Councillor and signatory).

Outstanding: NW to complete further forms for Nat West. **Action: NW**

9. Planning

- a. Next steps for the Neighbourhood Plan were discussed, DS to draft letter to PDNPA defining boundaries. **Action: DS**
- b. Great Hucklow School sign – a blue walking man School finger sign has been agreed with DCC, in addition they have proposed mounting the three signs (Gliding Club, Byway and new School Sign on one pole on the corner of School Lane and removing the two existing bent poles. Councillors were in agreement with this, DS to consult Ros Carter at the school prior to confirming the requirement with DCC. **Action: DS**

School Lane – DS advised that DDDC are currently obtaining costs for a road name plate. DS to chase up. **Action: DS**

- c. Old Bulls Head, Little Hucklow – planning permission has been granted conditionally.

10. Highways/ Footpaths

- a. Repair work at Abney Clough has now been confirmed by Andy Yates and will be carried out between 5th and 25th of March. To notify parishioners via Newsletter. **Action: DS**
- b. School Lane – no updates other than points made in 5a above.
- c. Blocked drain and large pot hole at Sheeps Cross/Salty Butter Hollow - Judith Twigg had previously advised that the pothole will be monitored for the time being as it is not sufficiently large enough to repair. JO and NW had looked at this and

made a temporary fix by clearing a pipe which seems to have helped. Ongoing to monitor.

- d. Roadside Leaf Mulch – work to clear this has been completed.

11. Date of next meeting

19th March 2018 at 8.00pm - The Schoolroom, The Old Methodist Chapel, Great Hucklow.

There being no further business the meeting closed at 21.45.