

Parish of Great Hucklow, Grindlow, Windmill, Little Hucklow and Coplowlale

Parish Council Meeting - Monday the 21st May 2018

Held in The Old Methodist Chapel, Great Hucklow

Minutes of the Meeting

1. Present/Apologies for absence

Parish Councillors: Cllr Nick Williams (Chair), Cllr Martin Beer (Deputy Chair), Cllr Tracey Tudor Jones, Cllr Carol Bradshaw, Cllr Jamie Ollerenshaw and Deborah Stansfield (Clerk)

Cllr Chris Furness, DDDC and Cllr Judith Twigg, DCC

Members of the Public: Henry Folkard and John Whatley

2. Opening Remarks

NW welcomed everyone.

3. Minutes of the previous meeting (held on 19th March 2018) – were signed as an accurate record.

4. Remarks, Notices and Information – Parishoners and other members of the public

MB advised that he will be representing the Parish Council at the PDNPA Management Plan Hearing on 22nd May 2018.

5. Urgent Items

None

6. District and County Councillor Reports

- a. School Lane – further discussions around concerns previously raised regarding off road vehicles and bikes. NW advised that the Parish Council would formulate a comprehensive plan of action with regard to progressing this. Henry Folkard to provide background information. Draft information received, NW to review.

Action: NW

- b. JT had previously provided information on a new DCC initiative called the “Safeguarding Scheme” and had agreed to provide more information so this can be circulated in the parish via a newsletter. Outstanding chased. **Action: JT**

- c. JT advised that she has resigned from her role at PDNPA after many years service.

- d. Potholes – JT advised that DDC are very busy repairing potholes.

- e. JO advised that the extensive damage and potholes on the Causeway had still not been rectified. JT agreed to raise with Highways. **Action: JT**

In addition DS to raise as an issue with Andy Yates. **Action: DS**

- f. Heavy Goods traffic Little Hucklow – CB asked if a “No Through Road for Heavy Traffic” sign could be placed in Little Hucklow as many heavy lorries are travelling through the village and up Forest Lane. JT agreed to raise with Highways. **Action: JT**
- g. Collapsed area Little Hucklow – CB advised that there is a collapsed area near the chapel in Little Hucklow which has had cones placed around it but no repair work looks to have been started. JT agreed to raise with Highways. **Action: JT**
- h. Waste bin Little Hucklow - Cllr Chris Furness had previously agreed to investigate the possibility of a waste bin. CF advised that the survey regarding this remains ongoing. **Action: CF**
- i. Waste bin Great Hucklow - DS advised that a further request from a parishioner had been made re an additional bin for the new bus stop at the bottom of Dyrty Lane. It appears that because of DDDC cuts (need to find cuts of £1M over the next 3 years) this would be unlikely to be granted. Costs for a bin and the associated service charges were requested to assess the viability of the Parish Council funding this. **Action: CF**
- j. Waste bags – CF advised that due to cuts DDDC will now be charging for black waste bags, however, green recyclable food caddy bags would still be provided FOC. TTJ advised that Grindlow had not received caddy bags for this year as yet, CF to investigate. **Action: CF**
- k. Snow Ploughing – CF confirmed that DCC had provided the additional snow ploughs working in the area in recent weeks. NW suggested that a letter of thanks to those involved would be appropriate. Completed.

7. Actions Arising from Previous Minutes

- a. Noticeboard for Little Hucklow – to organise placing in situ once the weather improves. Outstanding. **Action: JO/TTJ**
- b. Registration of Parish owned land – following discussions with DALC DS has now contacted Land Registry regarding the process of registration of the land and associated costs. Each individual piece of land currently has to be registered separately at a cost of £30 (land value up to £80K) together with an inspection cost of £40. Two possible routes can be taken –Adverse Possession or First Registration. There is potential to amalgamate several areas into one but not usually at first registration, however, following discussions it seems there may be scope to do this. Councillors resolved that a budget of £500 be allocated to the 2018/19 budget with the view to try to register the main pieces of land in Great Hucklow and Little Hucklow in this financial year. Outstanding. **Action: DS**
- c. Visit to Milldam Mine, Great Hucklow – to rearrange April/May time if possible. DS confirmed that she had sent an email , however, no response had been received. DS to chase. **Action: DS**

- d. Saplings in grass verges Little Hucklow –CB had previously advised that a number of saplings are growing in the verges and these need attention. A quotation has now been received and this was discussed. DS advised that PDNPA had now provided their guidelines with regard to permissions required. It was agreed that that further information should be sought regarding any land owners permissions being required. Feedback received is that we don't need any further permissions, it was resolved that arrangements be made with J Warriner to go ahead at the previously quoted total cost of £150.00. **Action: DS**

- e. Data Protection Regulations

Further GDPR guidelines received from DALC - MB to review. **Action: MB**

Privacy Policy – DALC have provided draft Privacy Policy templates. MB to review. **Action: MB**

All recipients of the Parish Newsletter have been advised that they need to formally sign up again for the newsletter, a further general reminder and individual final reminder to be sent prior to May 25th. **Action: DS**

- f. Track to Burrs Farm – an email had been previously received from a local resident regarding the track in Great Hucklow from the main road across frontage of activity centre and Milldam House up to Burrs Farm being in very poor condition. NW advised that he has been in contact with Milldam mine and action agreed. Ongoing. **Action: NW**

8. Correspondence and Circulars

All correspondence/circulars received had been circulated to Councillors on receipt. Items of interest as follows: -

- a. Notification of PDNPA Development Plan Hearing – 22nd May 2018, MB to attend **Action: MB**
- b. Minerals Local Plan Consultation documents received.
- c. Zurich Insurance renewal received – premium remains unchanged from previous year £257.60. Councillors unanimously resolved to renew. **Action: DS**
- d. PPPF Day will be held on Saturday 29th September 2018
- e. DCC – “50 ways to make food go further” campaign information received – for newsletter and noticeboards. **Action: DS**
- f. RBL Poppy Day letter received re sale of large lamp post poppies for 2018 campaign.

9. Finance

- a. Bank Account Balances – current account: £6452.50 as at 30 04 2018. Spreadsheet detailing all transactions was circulated at the meeting.

Payments made since last meeting as follows: -

- £448.80 – Clerks salary December 2017 to February 2018

Income received since last meeting as follows: -

- £18.00 sale of salt over winter period
- £4635.00 – precept for financial year 2018-2019.

Payments approved for payment: -

- £50.00 – Jo Taylor in respect of internal Audit fee
- £257.60 – Zurich Municipal in respect of insurance renewal
- £60.90 + VAT – X2Connect in respect of purchase of defibrillator signage for GH phone box
- £93.49 + VAT – Dulux Decorator Centre reimbursement to DS in respect of purchase of paint for GH phone box

- b. Precept – 2018/19
DS confirmed that this has been received.
- c. Grass Cutting Contracts – DS advised that these had now recommenced and copies of contractor’s new insurance certificates have been requested.
- d. Internal Audit – DS advised that this had now been completed by Joanne Taylor and that our systems of internal control meet the needs of the council to a good standard and no issues were raised.
- e. External Audit – DS advised that we are no longer required to submit documents to an external auditor, however, we do have to submit an exemption certificate and display documentation on the website and noticeboards as before. **Action: DS**
- f. External Audit – discussed and reviewed the Annual Governance Statement for the financial year ended 31st March 2018 and this was unanimously approved. To be displayed on website. **Action: DS**
- g. External Audit – discussed and reviewed the Accounting Statements for the financial year ended 31st March 2018 and this was unanimously approved. To be displayed on website. **Action: DS**
- h. Clerk’s Job Description and Contract requires annual review, NW provided a revised version for DS to review. Outstanding. NW and DS to meet to finalise. **Action: NW/DS**
- i. Great Hucklow Relief in Need Bank Account – deposit account now closed and finds transferred to the current account.

It had previously been resolved by Councillors that these accounts should be closed and the proceeds donated to the Nightingale Centre “Send a Child to Great Hucklow Fund”. Further discussions took place and NW proposed that this should now be implemented, TTJ seconded. NW to discuss with Nightingale Centre Manager. **Action: NW**

Agreed once completed the bank account needs to close and Charity Commission needs to be informed. **Action: NW/DS**

10. Planning

- a. Neighbourhood Plan - letter sent to PDNPA defining boundaries. Notices re consultation to be placed on noticeboards and will be placed in Peak Advertiser by PDNPA. **Action: DS**
- b. Great Hucklow School signage – all completed.
- c. PDNPA Management Plan Broadband response – completed.
- d. Milldam House revised planning permission application has been received. MB to review to see if any additional comments need to be added to those made previously by the PC. To add a thank you to the applicant for taking environmental issues into account. **Action: MB**

11. Highways/ Footpaths

- a. Repair work at Abney Clough has now been completed.
- b. School Lane – no updates other than points made in 5a above.
- c. Blocked drain and large pot hole at Sheeps Cross/Salty Butter Hollow - Judith Twigg had previously advised that the pothole will be monitored for the time being as it is not sufficiently large enough to repair. JO and NW had looked at this and made a temporary fix by clearing a pipe which seems to have helped. TTJ and JO had previously advised that recent weather conditions had worsened this. NW confirmed that he and William Tudor Jones have now installed a drain to alleviate this. Henry Folkard expressed his thanks for this.
- d. Silence Heritage Site – NW advised that the situation is deteriorating and he is still awaiting a response from the mineral planners. To chase and provide a further update at the next meeting. **Action: NW**
- e. Forest Lane, Little Hucklow to Tideswell Moor – JO had previously advised that water freezing to ice across this road has been causing potential dangerous conditions during the recent bad weather. DCC have confirmed that they will install temporary ice boards for the duration of the winter.

12. Date of next meeting

16th July at 8.00pm - The Schoolroom, The Old Methodist Chapel, Great Hucklow.

13. Items for Information

- a. MB advised that sadly Guy Martin who had spoken to the PC about Neighbourhood Planning has passed away.
- b. NW advised that a collapsing manhole cover outside the Queen Anne public house had been attended to very quickly by Severn Trent Water Authority after reporting to Andy Yates.

There being no further business the meeting closed at 21.30