

Parish of Great Hucklow, Grindlow, Windmill, Little Hucklow and Coplowdale

Parish Council Annual General Meeting - Monday the 17th May 2021

Held at 20.00 in the Old Methodist Chapel, Great Hucklow

Minutes of the Meeting

1. Present

Parish Councillors: Cllr Nick Williams (Chair), Cllr Martin Beer, Cllr Jamie Ollerenshaw, Cllr Tracey Tudor Jones and Deborah Stansfield (Clerk) (via Zoom)

Members of the public:
Gillian Armit (via Zoom)
Henry Folkard
Angela Whatley

2. Apologies

Cllr Carol Bradshaw
Cllr Chris Furness, DDDC
Cllr Alasdair Sutton, DCC

3. Opening Remarks

NW welcomed everyone to the Parish Council Annual General Meeting.

4. Minutes of the previous meetings (held on 20th May 2019) Councillors unanimously agreed that these should be recorded as an accurate record and NW signed.

5. Election/re-election of Chairman and Vice Chairman

Nick Williams was re-elected as Chairman (proposed by Cllr Jamie Ollerenshaw and seconded by Cllr Martin Beer) and Martin Beer was re-elected as Deputy Chairman (proposed by Cllr Nick Williams and seconded by Cllr Tracey Tudor-Jones).

All Councillors agreed to sign a Declaration of Acceptance of Office Form and confirmed their compliance with the Parish Council Code of Conduct. DS to circulate forms. **Action: DS**

All Councillors agreed to complete the DDDC Register of Pecuniary Interest Forms. DS to circulate forms. **Action: DS**

NW reiterated his intention to stand down as Chairman following the next election (2023).

6. Actions arising from Previous Meeting

a. Land Registration

Areas of Parish owned land were identified and budget allocated to progress this with Land Registry. Advice has been sought from a specialist solicitor and Village Green Status is now being investigated for The Green in Great Hucklow and land between Great Hucklow and Windmill. This is ongoing.

Action: DS

b. Parish Member Appointments to PDNPA

MB updated Councillors and advised that he (in his PPPF role) will be attending a meeting with PDNPA to discuss the restructure of the National Park Authority. Parish representation is an area that will be discussed as it is felt that local authority representation needs to be reduced from 30 members (often living outside the Park) and that there should be an increase in local participation from residents living in the Park.

7. District and County Councillor Updates

None

8. Actions arising from the Annual Parish Meeting

a. Wild Flower Project

Angela Whatley who has volunteered (with Freya Williams) to work on this project advised that so far no work had been carried out. Areas to promote wild flowers were discussed and agreed that the verge on School Lane might be more appropriate to promote them in the first instance as other residents had already begun to make attempts to do this.

Angela agreed to make a start by creating patches of land on the verge and plant plugs or wild flower seeds in those areas. Councillors also discussed the possible introduction of "mine tailings" or gravel etc. to the soil make a more appropriate environment for wild flowers.

DS agreed to forward Tideswell gardener contact details to Angela.

Action: DS

9. Urgent Matters

a. Temporary Road Closure in Great Hucklow – August 14th 2021

Great Hucklow Gala Day

DS advised that notification of this had been received, Councillors were happy for this to go ahead. DS to confirm to DCC. **Action: DS**

b. Virtual Meeting Letter to Government

DS advised that DALC have drafted a template letter to send to the government requesting that virtual meetings stay in place after the pandemic. Councillors agreed this should be sent, DS to tailor the draft to our circumstances. **Action: DS**

c. Blind Bull, Little Hucklow, Planning Application

Councillors had previously discussed the response to the latest application concerning heat pumps and modifications to the new accommodation block.

It was agreed that this should be updated to incorporate the latest comments re parking from NW. **Action: DS**

10. Mining Committee Update

- a. NW advised that following the submission of the Parish Council's response to the PDNPA report he had held a meeting with Andy Barton and Andy is putting together a response. JO contacted him a week ago and was advised that the response letter has not yet been started. JO was also told that Andy is moving on to another job so we need to determine who will be taking over his role and responsibility for this area of work.
- b. JO advised that Paul Dempster has now sent an update of all the maps.
- c. JO to create a "Terms of Reference" document for the liaison group between the Parish Council, PDNPA and BFL and agree a meeting date.
Action: JO
- d. Henry Folkard advised that he is due to meet with Andy Barton and Alan Cobb (GWP) at SHS on the 19th May and will update the Parish Council following the meeting.
- e. MB stated that we should follow up finding out the PDNPA chain of command via Chris Furness. **Action: DS**

11. Highways/ Footpaths

- a. Silence Heritage Site and Byway Closure
NW advised that Silence Lane is now fully closed and he has put up additional signage. Despite requesting information from DCC regarding their plans to secure the area with signage and barriers no response has been received. DS to follow up with Alasdair Sutton. **Action: DS**
- b. Abney Road Collapse
NW advised that repair work was ongoing, however, plans for DCC to repair the culvert had not yet been decided. Expected date for completion is July 2021.
- c. Windmill Layby
DS confirmed that she had emailed the "map" outlining a suggested route for police patrols to the police. JO advised that the police have also run a social media campaign to deter activity. Gillian Armitth advised that police were now regularly patrolling the area as a result there have been fewer people and less rubbish than previously and gave her thanks to the PC for applying additional pressure to the police for action.
- d. The Triangle – Great Hucklow
A resident of Great Hucklow has raised the question of placing large stones on the The Triangle in order to stop cars running over it and destroying the verge. NW advised that this isn't possible due to the potential damage to vehicles and

therefore Council liability instead he suggested that kerbing this area could be a better option and agreed to look into costs of doing this with Jamie Ollerenshaw. JO also suggested that it might be a good idea to obtain costs to repair some of the kerbing up near the school gates at the same time.

Action: JO/NW

12. Finance

a. Review and Adoption of Revised Standing Orders and Financial Regulations

(i) Standing Orders - Discussed and Councillors agreed unanimously that no changes were necessary to our existing document.

(ii) Financial Regulations - Discussed and Councillors agreed unanimously that no changes were necessary to our existing document.

b. External Audit - Annual Governance and Accountability Returns

All documents had been displayed on the Councillors private area of the Parish Council website and were available to view during the meeting.

(i) Exemption Certificate – completed ready for submission

Notice of Public Rights - prepared ready for noticeboard and website

(ii) Annual Governance Statement – discussed and reviewed for the financial year ended 31st March 2021. The forms were approved and this was proposed by NW and seconded by JO.

(iii) Accounting Statements – discussed and reviewed for the financial year ended 31st March 2021. The forms were approved and this was proposed by NW and seconded by JO.

These documents need to have a “wet” signature (by the Clerk/RF and The Chairman) which will be achieved by signing and scanning the documents. DS to submit when the Internal Audit has been received and circulated to Councillors. **Action: NW/DS**

c. Insurance Renewal

DS advised that she had reviewed the market given the increase in premium last year due to the increased replacement value of our assets. Two additional brokers recommended by DALC were contacted, however, their premiums were higher than currently paid (£393.00 and BHIB £353 minimum). Councillors agreed that insurance cover with the current provider should be renewed. NW proposed the payment and JO seconded. Premium cost for 21/22 is £317.20 (to include additional bench purchased). DS to pay the renewal invoice. **Action: DS**

13. Review of Inventory, Land and Fixed Assets

Councillors reviewed a draft revision (May 2021), which DS had updated, agreed to adopt this unanimously. **Action: DS**

14. Review of Risk Register

Councillors reviewed and agreed that this should be updated to accommodate the return to face to face meetings from May 2021 but with social distancing. **Action: DS**

15. Planning Applications

a. The Blind Bull, Little Hucklow
Discussed under Urgent Item 9c above.

16. Date of next meeting

Agreed at the Annual Parish Meeting held prior to this meeting.

2021

July 19th

September 20th

November 15th,

2022

January 17th

March 21st

May 16th

There being no further business the meeting closed at 21.20